Kenya Film Commission, 2nd Floor Jumuia Place II, Lenana Road, P.O. Box 76417-00508 Nairobi, Kenya

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Email: [filmempowerment@filmingkenya.com](mailto:filmempowerment@filmingkenya.com); Website: [www.kenyafilmcommission.go.ke](http://www.kenyafilmcommission.go.ke)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Ref. No | | Date of Receipt | | |
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**FILM FUND: APPLICATION FOR EMERGING FILMMAKERS**

**SUBMISSION GUIDELINES**

**Please submit the following with the production application form.**

* A one to two-page letter of motivation
* A brief synopsis not to exceed one page
* A full itemized production budget in addition to the top sheet that is part of this application
* A treatment or project outline (Narrative projects submit a director’s treatment and Documentaries submit a detailed outline)
* A full script for film projects
* A comprehensive production schedule
* A comprehensive distribution and marketing plan with letters of intent and commitment.
* A detailed financial plan with letters of intent or commitment from other financers where applicable.
* A summary of the work experience and/or qualifications of the key creative team.
* A copy of applicant Kenyan identity document
* Original tax Compliance certificate from KRA

**PLEASE NOTE:**

* Summaries of CVs for the principal creative team (director, writer and producer must be included
* Attach relevant copyright information
* Submissions are received online through [fep3@filmingkenya.com](mailto:fep3@filmingkenya.com)
* Attach information on other confirmed sources of finance if available
* Successful applicants will receive letters of intent. In order to secure the grant the recipient will be required to sign an agreement with KFC.
* KFC has previously experienced problems with contacting applicants at addresses and contact numbers provided. Should the applicant or recipient not be contactable for 2 months at the give address or contact number from the date of receipt or grant the application or the grant will be cancelled, should there be a change of contacts the onus is on the applicant to notify KFC
* KFC will provide written acknowledgement of applications within 6 weeks of receipt
* No applications shall be returned to the applicant
* Do not submit any extra material, e.g. videos, photographs, etc. (**unless requested**)
* Should the applicant become the recipient, she/he will be the signatory of the contract
* Proposals that do not adhere to the above criteria will be disqualified.
* Please ensure that you complete the information as requested in the access and equity section below.

1. **ELIGIBILITY**

* Filmmakers who are based in Kenya and have worked in at least one film project
* Independent filmmakers who do not own a film company
* The applicant and the key creative team must be aged between 18-35 years
* Supported projects will include short films, documentary films, and new media projects
* For this category, the Commission will fund up to a maximum of **Ksh 500,000.00** for each project in either development or production of the project

1. **TITLE OF PROJECT** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. **APPLICANT**

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|  |
|  |

Name of Applicant

Physical & postal address

(Please include County)

ID Number

Date of Birth of Applicant

Home Telephone

Work Telephone

Cellphone

Email

1. **PROJECT INFORMATION**

**Category/Genre** *(Tick as appropriate)*

|  |  |
| --- | --- |
| Short Film |  |
| Documentary |  |
| Animation |  |
| Other Specify |  |

|  |
| --- |
|  |

**Total Running Time in Minutes**

|  |
| --- |
|  |

**Project Logline:**

(A brief description of your project)

**Proposed Shooting Format (tick more than one if applicable)**

|  |  |
| --- | --- |
| 35mm |  |
| 16mm |  |
| Video (HiDef, Digibeta, DVCam, MiniDV, BetaSP etc |  |
| Others specify |  |

1. **ANTICIPATED SCHEDULE**

|  |  |  |
| --- | --- | --- |
|  | **FROM** | **TO** |
| Production |  |  |
| Pre-Production |  |  |
| Post Production |  |  |

1. **NONE KENYAN COMPONENT**

Please specify any non-Kenyan component of the project (e.g. locations, investors, principal creative team, artists).

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1. **PRINCIPAL CREATIVE TEAM**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Name | Contact | Male | Female |
| Director: |  |  |  |  |
| Producer: |  |  |  |  |
| Writer: |  |  |  |  |

**G. COPYRIGHT**

*The Applicant must be the originator of the script, treatment or outline concerned, or be the holder of copyright or have an option to the rights in any and all works on which the project is to be based.*

|  |  |  |
| --- | --- | --- |
|  | YES | NO |
| **Original Idea?**  If no, attach full details on a separate sheet. |  |  |
| **True Story / Real Life Characters?**  If yes, attach full details on a separate sheet. If partially based on or drawn from a true story or involving real life characters, attach full details on a separate sheet. |  |  |
| **Underlying work/third party content?**  If **yes**, attach full details on a separate sheet |  |  |
| **Are you aware of any claims against your control or ownership of the rights?** |  |  |

1. **FINANCIAL PLAN SUMMARY**

|  |  |
| --- | --- |
| **COMMITTED** | **PENDING** |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

Previous Funding from KFC

Current Request from KFC

Applicants Financial Contribution

Other Investors: (list them below)

Total in each column

**TOTAL BUDGET**

1. **PREVIOUS SUBMISSIONS**

|  |
| --- |
|  |
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|  |

Has the project been submitted previously?

If yes, was the application successful?

Please list former titles of this project, if any

Was the project submitted for development or production?

1. **BRIEFLY MENTION ANY OTHER (INCLUDING THIS ONE) PROJECT YOU ARE INVOLVED IN AND THE STATUS OF THE PROJECT**

|  |
| --- |
|  |

1. **BUDGET**

|  |  |
| --- | --- |
| **ABOVE THE LINE COST** |  |
| STORY |  |
| PRODUCER |  |
| DIRECTOR |  |
| CAST |  |
| TRAVELLING |  |
| **TOTAL ABOVE THE LINE COSTS** |  |
|  |  |
| **BELOW THE LINE COSTS** |  |
| PRODUCTION COSTS |  |
| PRODUCTION STAFF |  |
| CAMERA |  |
| SET DESIGN |  |
| SET CONSTRUCTION |  |
| SET OPERATIONS |  |
| LIGHTING |  |
| SPECIAL EFFECTS |  |
| SET DRESSING |  |
| PROPERTIES |  |
| EXTRA TALENT |  |
| WARDROPE |  |
| MAKEUP & HAIRSTYLISTS |  |
| PRODUCTION SOUND |  |
| TRANSPORTATION |  |
| LOCATION EXPENSE |  |
| LABORATORY |  |
| VIDEO POST PRODUCTION |  |
| TESTS |  |
| **TOTAL PRODUCTION COSTS** |  |
|  |  |
| **POST PRODUCTION COSTS** |  |
| EDITING |  |
| MUSIC |  |
| POST PRODUCTION SOUND |  |
| TITLES |  |
| LABORATORY PROCESSING |  |
| **TOTAL POST PRODUCTION COSTS** |  |
|  |  |
| **ADMINISTRATIVE COSTS** |  |
| ADMINISTRATIVE EXPENSES |  |
| LICENSES |  |
| PUBLICITY |  |
| COMPLETION BOND |  |
| INSURANCE |  |
| CONTIGENCY |  |
| **TOTAL ADMINISTRATIVE COSTS** |  |
|  |  |
| **TOTAL ABOVE THE LINE** |  |
| **TOTAL BELOW THE LINE** |  |
| **TOTAL BUDGET** |  |

1. **ACCESS AND EQUITY**

The KFC aims to provide equitable access by Kenyans to its funding initiative regardless of their racial background, culture, sex, physical or intellectual disability. In order to assist in monitoring performance in this regard and comply with statutory obligations it would be greatly appreciated if you would complete the following details and include it with your application. Statistics generated from this information will be presented in aggregate form and will not form part of your application

**WRITER**

Project Title:

Your Name:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Date: | |  |  | Date of Birth: |  |
|  |
| Are you male or female? | | | |  | | |
| Do you have any physical disability? | | | |  | | |
| Are you a Kenyan citizen? | | | |  | | |
| Are you a Kenyan resident? | | | |  | | |
| Which County are you from? | | | |  | | |

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**DIRECTOR**

Project Title:

Your Name:

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Date: | |  |  | | Date of Birth: | |  |
|  |
| Are you male or female? | | | | |  |
| Do you have any physical disability? | | | | |  | |  |
| Are you a Kenyan citizen? | | | | |  | |  |
| Are you a Kenyan resident? | | | | |  | |  |
| Which County are you from? | | | |  |  | |  |

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**PRODUCER**

Project Title:

Your Name:

|  |  |  |  |
| --- | --- | --- | --- |
| Date: |  |  | Date of Birth: |
| Are you male or female? | | |
| Do you have any physical disability? | | |  | |
| Are you a Kenyan citizen? | | |  | |
| Are you a Kenyan resident? | | |  | |
| Which County are you from? | | |  | |

**I/We declare that the information provided herein and in the supporting documentation appended to this application is accurate.**

**NAME(S):** **SIGNATURE(S) DATE**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_**

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